

Helena Community Gardens (HCG)
Meeting Minutes
May 16, 2024, 5:30 pm at Intrepid Credit Union

Present: Chris Rudmann (Board Chair); Whitney Bausch (Board Vice Chair); Trish Ackart (Treasurer); Amie Butler; Les Clark; Jake Mohrmann; Alice Hinshaw; Gretchen Tigner; Amanda Coyle

Absent: Sheri Steckler (Executive Director (ED))

Vacant Position: Secretary

1. Approve April Minutes
 - a. MOTION PASSED: Approval the of April meeting minutes.
2. Board Governance: Board vote on new member(s) joining the HCG Board
 - a. MOTION PASSED: Amanda Coyle and Gretchen Tigner were voted onto the Board.
3. Treasurer's Report and Discussion about current financial status & next steps (short- and medium-term)
 - a. Specifics for April
 - i. Credits: \$2,252.87
 - ii. Debits: \$2,188.93
 - iii. Balance Today: \$10,210.69
 - iv. Highlights:
 1. \$33.75 from Network for Good
 2. \$1,715 in check deposits
 3. \$501 from Rummage Sale
 - b. Overall Budget
 - i. Approximately \$5,000 difference between account balance this year and last year at the same time are attributed to:
 1. HCG absorbed Eventbrite fees in 2023
 2. Unexpected garden projects
 3. Invested in new technology
 4. Bought a new computer
 5. Double paid salary in December 2023
 - ii. Board needs to strategize ways to bring in more money later this year and into next year.
4. Proposed longer meetings in June and July
 - a. One longer meeting in June to discuss ED workload
 - i. Executive Board will work with ED to get a list of duties that need prioritization and distribution to others.
 - b. One longer meeting in July to assess midyear budget and make a strategy for the rest of the year.

5. ED Report
 - a. ED absent from meeting. Various Board members filled in information.
 - b. Status update on plot sign-ups
 - i. Two plots left: one at Selma Held and one at East Helena
 - c. Greater Helena Gives Debrief
 - i. Total brought in \$3,760 out of the goal of \$5,000
 - d. Bausch Work Day: May 18th
 - i. 10:00 am to 1:00 pm
 - ii. ED will work with City of Helena to turn on the water at Bausch.
 - iii. Chris has advertised on social media to get volunteers.
 - e. Community Service Day: June 7th
 - i. Windemere can work from 9:00 am to 4:00 pm
 - ii. Half a day could be at East Helena and the other half at Selma Held, Bausch, and Cooney
6. Website/RSA Design
 - a. Discussion on next steps for the website
 - b. Gretchen and Chris will work with Sheri to research options, make a decision about how to proceed, and set up a new website by the end of summer.
7. Next Meeting: June 20th, 5:30 to 7:30 PM at Intrepid Credit Union